

Karar No: 2020 – 05/1

Ek 1:

UKÜ Sürdürülebilirlik Politikası

Cyprus International University Sustainability Policy

Purpose

The Cyprus International University Sustainability Policy constitutes part of the university's broader commitment to sustainability. With more than 18,000 students, the university acknowledges the impact of its activities on the environment and promises to develop a more sustainable campus in line with the requirements of the Sustainable Development Goals of the UN. Thus, this policy aims to set out objectives the university needs to achieve to limit negative impact through minimizing natural resource use, adopting to clean energy systems, and maximizing positive impact on the environment through research, education, campus and community activities.

Scope

The policy applies to staff, students, suppliers, and contractors.

Roles and Responsibilities

1. The Board of Trustees is responsible for:
 - Determining a baseline and targets with the Sustainable Campus Office (SCO).
 - Checking the actions taken by SCO and intervening whenever necessary.
 - Ensuring that the necessary resources are available.
2. SCO is responsible for:
 - Collaborating with other internal and external organizations and benefitting from their contribution in the related fields.
 - Creating and promoting a Green Transportation Policy and increasing physical activities on the campus.
 - Creating Water and Energy Management Policy and applying programs to minimize unnecessary consumption of these sources. Certifying these activities with international systems such as ISO:500001.
 - Managing wastes generated from university's operations, preparing a reuse and Recycling Policy and carrying out activities to reduce waste.
 - Ensuring that Clean Energy and Energy Efficiency Policy are up to date and compatible with University Policy. Ensuring that the university invests in energy efficiency.
 - Ensuring that the university invests in renewable energy sources and divests from non-renewable energy sources like oil. Certifying the Renewable Energy Production of the university by international bodies.
 - Preparing programs to educate and encourage all staff members and students to consider sustainability in their academic and social activities.
 - Increasing awareness regarding the impact of carbon emission through education.

Key Aspects

Energy and Water Resources

The university is committed to invest in eco-friendly and energy-efficient technologies, to use renewable and sustainable energy sources, to minimize unnecessary water usage. Also, it is committed to creating a resource management system to monitor and manage the use of these resources.

Transportation

The university is committed to creating a green transportation policy and minimizing the use of fossil fuel-fired vehicles.

Research and Education

The university is committed to increasing awareness of sustainability through research and education. Also, the objective is to increase the number of research studies and publications on sustainability.

Waste Management

The university is committed to increase organic/inorganic waste reuse and recycling. In addition, it is committed to minimizing the use of plastic bottles and paper.

Investment

The university is committed to investing in sustainability activities. Also, the university is committed to certifying all actions by accredited international bodies, such as ISO.

Karar No: 2020 – 05/2

Ek 2:

UKÜ Enerji Politikası

Cyprus International University Energy and Divestment Policy

Purpose

This Policy supports the Cyprus International University's "Sustainability Policy". The Cyprus International University with more than 18,000 students recognizes that its activities significantly impact environment both locally and globally. Thus, the purpose of this policy is to set out objectives that the Cyprus international university needs to achieve to minimize negative impact through minimizing energy use and diverting to clean energy and maximize positive impact on the environment through research and education.

Scope

The policy applies to staff, students, suppliers, and contractors.

Roles and Responsibilities

1. The Board of Trustees is responsible for:
 - Determining a baseline and target with the Energy management committee of Sustainable Energy Research Center (SERC).
 - Checking the actions taken by the Energy management committee of SERC and intervene whenever necessary.
 - Ensuring that the necessary resources are available.
2. The Energy Management Committee of SERC is responsible for:
 - Ensuring that Clean Energy and Energy Efficiency Policy is up to date and compatible with the strategic plan.
 - Ensuring that strategic plan is prepared and updated on yearly basis.
 - Ensuring that improvement through net-zero emission goal.
 - Ensuring that the university makes investment in renewable energy sources and divests from nonrenewable energy sources like oil.
 - Certifying the Renewable Energy Production of the university by international bodies.
 - Creating an Energy Management System and certified by ISO:500001.
 - Ensuring that university makes investment in energy efficiency.
 - Having Green Building Certification, such as EDGE, LEED or BREEAM, to the Renovated or New Buildings.
 - Preparing program to educate and encourage all staff members and students to consider and reduce their personal energy consumption.
 - Increasing the awareness regarding the impact of carbon emission through education.

Key Aspects

Electronic Appliances

The university is committed to invest in eco-friendly and energy-efficient electronic appliances.

Monitoring Energy use

The university is committed to monitor energy usage both from the mains, and from renewable energy sources. Consequently, take action accordingly.

Buildings

The university is committed to build Highly energy efficient buildings and improve Energy efficiency of its existing buildings.

Education

The university is committed to increase awareness of the impact of carbon emission through education.

Investment

The university is committed to invest in renewable energy sources and divests from nonrenewable energy sources like oil. Furthermore, the university is committed to invest in energy efficiency of its buildings and energy management tools. Also, the university is committed to certify all action by accredited international bodies, such as ISO.

Karar No: 2020 – 05/3

Ek 3:

UKÜ Sigara Kullanım Politikası

Cyprus International University No-Smoking Policy

Purpose

Cyprus International University recognizes the hazards of smoking for people's health as well as the environment, and is committed to ensuring that policy and practice comply with Turkish Republic of Northern Cyprus' law 44/2008. The University's main objective is to create smoke-free areas and generally protect staff, students and visitors from the effects of involuntary, passive smoking.

Smoke-Free Definition

'Smoke-Free' in this context refers to the elimination of all tobacco-based products, including cigarettes, pipes, cigars, hand-rolled cigarettes etc. as well as any variety of electronic cigarettes such as e-cigarettes, vapes etc.

Scope

This policy applies to everyone within the campus borders.

Policy Statement

Smoking is strictly prohibited in any closed environment and workplace within the University. The University strictly enforces the prohibition of smoking in smoke-free areas which are:

- Any indoor environment within university owned buildings. This includes courtyards, elevators, halls, classrooms, restrooms etc.
- Any vehicle that is owned, leased or provided by the University.
- Any staff workplace, such as offices, common rooms, lounges etc.
- Any place within 8 meters of entrances or any openings to any buildings in order to provide a smoke free circulation zone.
- Any zone where "Smoke-Free" signs are placed.

Non-compliance with the policy results in an unhealthy environment and may cause damage to the environment, including fire. Those who fail to comply with the regulation will be penalized in accordance to the law on protection and control of tobacco products

Karar No: 2020 – 05/4

Ek 4:

UKÜ Plastik Tüketim Politikası

Cyprus International University Plastic Reduction Policy

Purpose

As a leading University in environmental sustainability in Cyprus, Cyprus Internal University is aware of the environmental impact of the use of plastic and the other disposable items both on and off the campus. Although the University has taken action in recycling materials as much as possible, the best way of handling much waste is to prevent it from being produced in the first place. Our aim is to reduce the use of disposable items within the campus as much as possible. The University has already implemented precautions for this issue to be resolved.

Scope

This policy applies to all students and the academic staff of the campus. Additionally, any department that is connected to the University is responsible for fulfilling the requirements of the policy. Any action taken by the University on and off the campus must respect this policy.

Policy Statement

Cyprus International University is implementing systems in place in order to mitigate single-use plastic purchases as well as usage. These implementations are:

- The university provides free water for all students, staff and visitors.
- Additional charges for plastic bags while purchasing any item will be applied.
- For any office space that has access to a barista service, purchasing or selling of water or other drinks in plastic bottles is prohibited.
- Plastic straws will not be available in any student or staff accessible cafeteria or similar place. Instead, alternative solutions must be offered.
- Any stationery item produced by the University must not contain any plastic.
- Apart from takeaway meals, all the foods served within the university should be served with metallic cutlery.

The University aims to recycle as much as the implementations on-site allow.

Karar No: 2020 – 05/5

Ek 5:

UKÜ Sürdürülebilir ve Etik Satın Alma Politikası

Cyprus International University Sustainable and Ethical Procurement Policy

Purpose

Cyprus International University's goal of providing a sustainable campus for all is not only limited to providing an environmentally friendly setting but also through the products purchased, sold, and used. The University is pushing to purchase services and goods from environmentally ethical sources, and reflecting its standards to the community.

Scope

Cyprus International University's procurement team is responsible for purchasing items. All suppliers of Cyprus International University must meet the standards of the University.

Actions

The University is working closely with suppliers in order to provide the most ethical and environmentally friendly produced products. The Head of Procurement is responsible for assessing the suppliers. If the standards of the suppliers do not match the University's, the Head of Procurement must take action in order to change the supplier or address the issues the University is having with the current supplier to change the procurement methods. The Head of Procurement is responsible for:

- Making sure that the suppliers meet government regulatory bodies.
- Making sure that the suppliers meet the requirements of the University in terms of sustainability.
- Checking if the suppliers promote sustainability and have an awareness of sustainability issues.
- Developing sustainability standards.
- Analyzing any new offers coming from suppliers in order to see if they match the requirements of the University.
- Ensuring any item that is purchased is in line with University's sustainability plan.

Ethical Issues

The University is looking for suppliers that can meet the demands of the University. To achieve the required standards, the Head of the Procurement has the right to exclude suppliers that do not meet those standards. As well as environmental issues, the University is looking for suppliers that meet ethical standards, meaning any workplace that the Head of Procurement Department considers to be unethical in its practices, (e.g. inequalities between staff, discrimination etc.) will be excluded from any operation the University is involved in.

Any item that is being purchased from a supplier must be:

- Ethically sourced (e.g. meat).
- No unpaid or child labor takes place within the factories of the suppliers.
- No illegal substances must be used in the item. This includes any food item that is not allowed to be used as an ingredient.

Karar No: 2020 – 05/6

Ek 6:

UKÜ Sürdürülebilir Ulaşım Politikası

Cyprus International University Sustainable Transportation Policy

Purpose

Cyprus International University offers different modes of transport for students, staff and the public. To create the best experience for people, the University is improving and providing more modes of transport.

Scope

Anyone using the transportation provided by the university is responsible for this policy. Where applicable, the servicing team of the university is also responsible, as well as the drivers.

Actions

Cyprus International University is implementing systems in place in order to mitigate the environmental impacts of its transportation activities. These include:

- The university promotes public transport over transportation with private vehicles.
- The Transportation Unit of the Cyprus International University offers free shuttle services to students and staff.
- Faculty, staff, and students are required to register every vehicle driven on campus and pay a decal fee to reduce transportation by car and minimize the required parking area.
- The university promotes Virtual/online collaboration tools (VCT) over international travel where ever possible to mitigate emissions.
- Cyprus International University promotes cycling by supplying cycles for hire within the university.
- The university provides the required infrastructure for electric vehicles to promote green transportation.
- The university is dedicated to encourage and promote carpooling (i.e., by providing student and staff an online platform for carpooling)

Cyprus International University

Waste Management and Disposal Policy

Purpose

Cyprus International University recognizes the critical role of waste management in developing a sustainable environment. The University is keen to promote positive change to ensure that all campus activities regarding sustainable waste management principles and practices are organized. We aim to promote sustainable waste management practices across Cyprus through these applications.

Definition of Waste

Waste is identified as a product and/or material that has fulfilled its use and is no longer useful to the user and, thus, as an item that the user is willing to discard.

Scope

This policy applies to all persons on the campus (employees, members of academic staff, students, and visitors). The University's suppliers, providers, and waste disposal operators are also responsible and must commit to the policy.

Waste Management Policy Integration

To achieve optimal waste management, the university is implementing the following:

- 1- **Reduce:** The University must only reduce the purchase and/or usage of items to the level of necessity to mitigate waste.
- 2- **Reuse:** Where usage of items cannot be reduced, reuse of items must be integrated into activities as much as possible.
- 3- **Recycle:** Where reuse is no longer possible, recycle the item appropriately.
- 4- **Measure:** Measure and record a particular amount of waste. Measuring and recording waste and recycled products will allow the university to monitor and improve waste management.

Recyclable Items

Any item that is not reusable shall be recycled if possible. The University is working closely with contractors for waste management. Where the items cannot be recycled/reused on-site, they will be sent to recycling companies for optimal waste management. If the items can be recycled/reused on-site, it reduces expense. Any item to be discarded must be channeled through the relevant labeled bins. The university also aims to take further action to minimize paper waste.

Hazardous Waste Disposal

Hazardous waste is defined as material that contains the following properties:

- Explosive
- Oxidizing

- Flammable
- Irritant
- Aspiration Toxicity
- Carcinogenic
- Corrosive
- Infectious
- Toxic for reproduction
- Mutagenic
- Any material that is harmful when in contact with water, air, or acids
- Sensitizing
- Ecotoxic
- Any material or container carrying such items
- Additionally, any item that is Radioactive and/or Teratogen

To ensure a safe environment for everyone utilizing the campus when dealing with hazardous waste, the following points must be addressed:

- Any unauthorized person, including contractors, must not handle waste or containers.
- Any unauthorized contractors cannot handle or dispose of hazardous waste.
- Hazardous waste must be separated, stored, and labeled appropriately on the production site.
- The records/registers of any hazardous wastes produced by operations on the Campus must be kept by authorized personnel. Records must include type, storage location, history, and quantity of hazardous waste.

Version	Date	Comment
1.00	2020/12	Original policy document
2.00	2022/11	The policy was amended to clarify the measuring and recording the different types of waste.