

 CYPRUS INTERNATIONAL UNIVERSITY	FACULTY OF HEALTH SCIENCES DEPARTMENT OF NUTRITION AND DIETETICS	DEREGISTRATION PROCEDURES GUIDE	
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Deregistration Workflow Guide

- a) The deregistration process;
 - From the announcement of the Spring Semester letter grades until the start date of the new Academic Year and/or,
 - Students must complete their procedures within five business days following the announcement of the Fall Semester letter grades.

- b) Students initiate the deregistration process by applying to their academic units through the CIU SIS.

- c) Students who complete the deregistration process by the last date of adding and dropping courses:
 - Are obligated to pay half of the tuition fee for the program in which they are enrolled and the full registration fee.

- d) Students who apply for deregistration after the last date of adding and dropping courses:
 - Are obligated to pay the full tuition fee for the program in which they are enrolled and the full registration fee.

- e) The status of students who have deregistered is reported to the relevant Faculty Dean's Offices/Vocational School Directorates and the process is completed.

PREPARED BY: Lecturer APPROVED BY: Department Head	APPROVED BY: Dean
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