ULUSLARARASI KIBRIS ÜNİVERSİTESİ
CYPRUS INTERNATIONAL UNIVERSITY

TIMES HIGHER EDUCATION / IMPACT RANKINGS EVIDENCE FACT FILE

SDG 12 / INDICATOR 12.2.3
Waste Disposal, Including Hazardous Materials

Cyprus International University • North Cyprus – Türkiye • www.ciu.edu.tr



SDG 12	12.2.3	6
Responsible Consumption and Production	Waste disposal policy, covering hazardous materials	Process steps for hazardous waste in the policy

Purpose of this evidence file

This fact file documents Cyprus International University's (CIU) policy, process and practice on waste disposal, including hazardous materials, supporting THE Impact Rankings SDG 12 measure 12.2.3. CIU, as a body, has a written Waste Management and Disposal Policy (Decision 2020–05/7, updated 17 November 2022 and 10 September 2024) with a six-step hazardous waste process: segregation and labelling, storage and handling, a central register, disposal through licensed contractors only, training, and emergency preparedness. The source document is reproduced in Appendix 1.

INDICATOR 12.2.3

Waste disposal policy at a glance

A written policy with a hazardous waste process, annual audits, named responsibilities and campus recycling practice.

2024	Licensed	Annual
Latest update of the policy, dated 10 September 2024	Hazardous waste leaves campus only through licensed and certified contractors	Internal audits of hazardous waste management

Headline result

Policy. The policy commits CIU to reduce waste at source, to promote reuse, recycling and recovery, to dispose of hazardous and special waste safely and in compliance with the rules, to protect the health and safety of the campus and its surroundings, and to monitor, record and report waste openly. It applies to students, staff, faculty, contractors, suppliers and waste operators.

Process for hazardous materials. Hazardous waste, defined to include toxic, flammable, corrosive, reactive, infectious, radioactive, carcinogenic and mutagenic material, must be labelled and stored apart from general waste, handled only by authorised and trained people, logged in a central register by type, quantity, location and disposal method, and disposed of only through licensed contractors. Spill kits and protective equipment are required at storage points.

Practice. CIU collects plastic bottles and waste paper for recycling, runs a recycling facility, and composts café waste. Items to be discarded go into labelled bins, and what cannot be reused on site goes to recycling contractors.

Evidence scope

No.	Evidence item	Value / note
1	Written Waste Management and Disposal Policy with decision number and update dates	Decision 2020–05/7
2	Definition of hazardous waste and scope covering contractors and operators	University-wide
3	Hazardous waste process: segregation, storage, register, disposal, training, emergency preparedness	6 steps
4	Disposal only through licensed and certified contractors; unapproved contractors prohibited	Control
5	Monitoring: annual internal audits, reports to authorities, public reporting in the annual Sustainability Report	Annual
6	Responsibilities: Facilities and Environment Directorate, units, suppliers and contractors, staff and students	Named roles
7	Reduce, reuse, recycle, measure and record; labelled bins; recycling through contractors	4-step hierarchy
8	Campus practice: plastic and paper recycling, recycling facility, composting	On campus

HAZARDOUS WASTE REGISTER

How hazardous materials are managed

Each step of the process in the policy, what it requires, and where the evidence is.

Ref.	Step	What the policy requires	Type	Evidence
W1	**Segregation and labelling** Step 1	Hazardous waste is clearly labelled and stored separately from general waste. Containers meet safety standards and carry hazard symbols.	**Process**	Appendix 1 Sustainability Policy
W2	**Storage and handling** Step 2	Only authorised and trained personnel handle hazardous waste, which is kept in secure, ventilated, designated areas with secondary containment.	**Process**	Appendix 1
W3	**Documentation and records** Step 3	All hazardous waste is logged in a centralised register recording type, quantity, storage location and disposal method. Records are kept for compliance with national rules and international best practice.	**Process**	Appendix 1 Sustainability Policy
W4	**Disposal** Step 4	Disposal is only through licensed and certified waste management contractors. Unauthorised handling or disposal by unapproved contractors is prohibited.	**Control**	Appendix 1
W5	**Training and awareness** Step 5	Relevant staff are trained in hazardous waste handling, emergency response and reporting. Awareness campaigns inform students and staff of the protocols.	**Process**	Appendix 1
W6	**Emergency preparedness** Step 6	Spill response kits and protective equipment are available at every storage location, and emergency procedures are tested and updated regularly.	**Process**	Appendix 1
W7	**Monitoring and reporting** Audits and transparency	Annual internal audits of hazardous waste management, compliance reports to the relevant authorities, and public reporting in the annual Sustainability Report.	**Governance**	Appendix 1
W8	**Responsibilities** Who does what	The Facilities and Environment Directorate leads implementation; academic and administrative units ensure laboratory, office and event waste follows the policy; suppliers and contractors comply; staff and students use segregation facilities.	**Governance**	Appendix 1

GENERAL WASTE AND CAMPUS PRACTICE

Reduce, reuse, recycle and measure

The wider waste policy and what the CIU website reports in practice.

Element	Detail
Reduce	Limit purchase and consumption to reduce waste generation; waste reduced at source through responsible procurement.
Reuse	Reuse items wherever possible before disposal.
Recycle	All recyclable items are separated and recycled through certified contractors. Discarded items go into labelled bins. The university also aims to cut paper waste.
Measure and record	Waste and recycled products are measured and recorded so that performance can be monitored and improved.
Plastic and paper (CIU sustainability page)	Plastic bottles are collected and reused, for example to make furniture. Waste paper is collected across campus and a recycling facility turns it into gift cards, pencils and special-purpose paper. The programme was started by Students for a Sustainable Campus.
Composting (CIU sustainability page)	Organic waste from the We Are Nature Cafe is composted and used as fertiliser in the campus garden; the cafe is a Plastic Free Zone.
Grey water (CIU sustainability page)	About 1,300 tons of grey water generated on campus is recycled for irrigation.

ULUSLARARASI KIBRIS ÜNİVERSİTESİ
CYPRUS INTERNATIONAL UNIVERSITY

APPENDIX 1 • SOURCE DOCUMENT

Waste Management and Disposal Policy: evidence document

Source document • 2 pages • sheet 1 of 2

Karar No: 2020 – 05/7
Updated: 2022- 17/11
Updated: 2024- 10/09

Ek 7:

UKÜ Atık Yönetimi Politikası

Cyprus International University
Waste Management and Disposal Policy

Purpose

Cyprus International University recognizes the critical role of waste management in developing a sustainable environment. This policy sets out CIU's commitment to minimizing waste generation, promoting the circular economy, and ensuring the environmentally sound disposal of hazardous materials. Through these applications, we aim to promote sustainable waste management practices across Cyprus.

Definition of Waste

Waste is identified as a product and/or material that has fulfilled its use and is no longer useful to the user, thus as an item that the user is willing to discard.

Scope

This policy applies to all members of the CIU community, including students, staff, faculty, contractors, suppliers, and waste management partners. The University's suppliers, providers, and waste disposal operators are also responsible and must commit to the policy.

Policy Statement

CIU is committed to:

- Reducing waste at source through responsible procurement and consumption practices.
- Promoting reuse, recycling, and recovery as primary waste management strategies.
- Ensuring safe and compliant disposal of hazardous and special waste materials.
- Protecting the health and safety of the campus community and surrounding environment.
- Monitoring, recording, and reporting waste management activities transparently for continuous improvement and accountability.

Waste Management Policy Integration

To achieve optimal waste management, the university is implementing the following:

1—**Reduce:** Limit purchase and consumption to reduce waste generation.
2—**Reuse:** Promote reuse of items wherever possible before disposal.
3- **Recycle:** Ensure all recyclable items are properly separated and recycled through certified contractors.
4- **Measure and Record**: Measure and record a particular amount of waste. Measuring and recording waste and recycled products will allow the university to monitor and improve waste management.

Recyclable Items

Any item that is not reusable shall be recycled if possible. The University is working closely with contractors for waste management. Where the items cannot be recycled/reused on-site, they will be sent to recycling companies for optimal waste management. If the items can be recycled/reused on-site, it reduces expense. Any item to be discarded must channeled through the relevant labeled bins. The university also aims to take further action to minimize paper waste.

Document page 1 of 2

Evidence note

Copy of the CIU evidence document for measure 12.2.3, page 1 of 2.

ULUSLARARASI KIBRIS ÜNİVERSİTESİ
CYPRUS INTERNATIONAL UNIVERSITY

APPENDIX 1 • SOURCE DOCUMENT • CONTINUED

Waste Management and Disposal Policy: evidence document

Source document • 2 pages • sheet 2 of 2

Hazardous Waste Management

Hazardous waste includes any waste material that is **toxic, flammable, corrosive, reactive, infectious, radioactive, carcinogenic, mutagenic, or otherwise harmful** to human health or the environment.

Processes for Hazardous Waste Management:

1. **Segregation and Labeling**
   - Hazardous waste must be clearly labeled and stored separately from general waste.
   - Containers must meet safety standards and include hazard symbols.
2. **Storage and Handling**
   - Only authorized and trained personnel are permitted to handle hazardous waste.
   - Hazardous waste must be stored in secure, ventilated, and designated areas with secondary containment.
3. **Documentation and Records**
   - All hazardous waste must be logged in a centralized register, documenting type, quantity, storage location, and disposal method.
   - Records must be retained for compliance with national regulations and international best practices.
4. **Disposal**
   - Hazardous waste must be disposed of only through **licensed and certified waste management contractors**.
   - CIU prohibits unauthorized handling or disposal of hazardous waste by unapproved contractors.
5. **Training and Awareness**
   - All relevant staff must receive training on hazardous waste handling, emergency response, and reporting procedures.
   - Awareness campaigns will ensure students and staff understand hazardous waste protocols.
6. **Emergency Preparedness**
   - Spill response kits and protective equipment must be available at all hazardous waste storage locations.
   - Emergency response procedures must be tested and updated regularly.

Monitoring and Reporting

Annual Audits – CIU will conduct annual internal audits of hazardous waste management.
Compliance Reporting – Records and reports will be submitted to relevant authorities as required.
Public Transparency – Progress and performance will be reported in CIU's annual Sustainability Report

Responsibilities

- **Facilities and Environment Directorate** – Lead responsibility for implementation, monitoring, and reporting.
- **Academic and Administrative Units** – Ensure waste from laboratories, offices, and events follows the policy.
- **Suppliers and Contractors** – Must comply with CIU's waste management and hazardous disposal requirements.
- **All Employees and Students** – Expected to use waste segregation facilities and follow safety instructions.

Through this policy, CIU commits to ensuring that **all waste, including hazardous materials, is managed safely, responsibly, and transparently**. By aligning with **SDG 12**, the University supports global efforts to minimize adverse impacts of chemicals and waste on human health and the environment, while setting an example of responsible higher education practice.

Document page 2 of 2

Evidence note

Copy of the CIU evidence document for measure 12.2.3, page 2 of 2.